



## Notice of a public meeting of

### Staffing Matters & Urgency Committee (Special Meeting)

- To:** Councillors Carr (Chair), Aspden (Vice-Chair) and Looker
- Date:** Thursday, 28 September 2017
- Time:** 5.00 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

### AGENDA

#### 1. **Declarations of Interest**

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

#### 2. **Minutes** (Pages 1 - 2)

To approve and sign the minutes of the meeting of the Staffing Matters & Urgency Committee held on 18 September 2017.

#### 3. **Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. The deadline for registering is on **Wednesday 27 September 2017 at 5.00pm**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officers for the meeting, on the details at the foot of the agenda.

### **Filming, Recording or Webcasting Meetings**

Please note this meeting may be filmed and webcast or audio recorded and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>. or, if recorded, this will be uploaded onto the Council website following the meeting.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officers (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at [http://www.york.gov.uk/download/downloads/id/11406/protocol\\_f\\_or\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809.pdf](http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf)

#### **4. Changes to Committee and Outside Body Appointments** (Pages 3 - 6)

This report asks Members to agree changes to the membership of a number of committees and outside bodies.

#### **5. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officers:

Name: Catherine Clarke/Louise Clarke (job-share)

Contact details:

- Telephone – (01904) 551031
- E-mail – [catherine.clarke@york.gov.uk](mailto:catherine.clarke@york.gov.uk) / [louise.cook@york.gov.uk](mailto:louise.cook@york.gov.uk)

For more information about any of the following please contact the Democratic Services Officers responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

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City of York Council

Committee Minutes

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Meeting	Staffing Matters & Urgency Committee
Date	18 September 2017
Present	Councillors Carr (Chair), Aspden (Vice-Chair) and Looker

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### **23. Declarations of Interest**

At this point in the meeting, Members were asked to declare if they had any personal interests not included on the Register of Interests or any prejudicial or disclosable pecuniary interests that they might have had in the business on the agenda. None were declared.

### **24. Exclusion of Press and Public**

Resolved: That the press and public be excluded from the meeting during the consideration of annexes to Agenda Items 5 & 6 on the grounds that they contained information relating to individuals and the financial affairs of particular persons. This information is classed as exempt under Paragraphs 1, 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by the Local Government (Access to Information) (Variation) Order 2006).

### **25. Minutes**

Resolved: That the minutes of the Staffing Matters and Urgency Committee held on 14 August 2017 be approved and then signed by the Chair as a correct record.

### **26. Public Participation**

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

## **27. Redundancy**

Members considered a report which detailed expenditure associated with the proposed dismissal of a number of employees on the grounds of redundancy.

The background and detailed cases surrounding the proposals were contained in the business cases attached as confidential annexes to the report.

Resolved: That the expenditure associated with the proposed dismissal of employees on the grounds of redundancy, as detailed in Annex A of the report, be noted.

Reason: In order to provide an overview of the expenditure.

## **28. Pension or Exit Discretion**

Members considered a report which detailed expenditure associated with a pension or exit discretion in accordance with Council policy.

The background and detail surrounding the proposals were contained in the business case attached as a confidential annex to the report.

Resolved: That the expenditure associated with the proposed pension or exit discretion, as detailed in Annex A of the report, be approved.

Reason: In order to provide an overview of expenditure and to consider whether the Council should exercise its discretionary powers to make enhancements.

Councillor Carr, Chair

[The meeting started at 5.30 pm and finished at 5.35 pm].



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## **Staffing Matters and Urgency Committee – Special Meeting**

**28 September 2017**

Report of the Assistant Director - Legal and Governance

### **Changes to Committee and Outside Body Appointments**

#### **Summary**

1. At the Annual Council meeting on 25 May 2017, appointments were made to Committees, Sub-Committees and Outside Bodies for the 2017/18 municipal year. Since then the Leader has made some interim changes to the Executive. As a result, further changes are now required to the membership of Committees and Outside Bodies, as set out below.

#### **Background**

2. Further to the appointments to Committees etc made at the Annual Meeting, Staffing Matters & Urgency Committee has authority to deal with any in-year changes or appointments to any Committees and Outside Bodies.
3. The Leader recently made some changes to the Executive on an interim basis. Namely, the following interim appointments:
  - Councillor Orrell – Executive Member for Economic Development and Community Engagement
  - Councillor Reid – Executive Member for Culture, Leisure & Tourism
  - Councillor Waller – Deputy Leader

As a result the following interim changes to appointments are required:

#### **(i) Committees:**

- **Customer and Corporate Services Scrutiny Management Committee**  
Replace Cllr Reid with Cllr Ayre

- **Economy & Place Scrutiny Committee**  
Replace Cllr Reid with Cllr Aspden
- **Main Planning Committee**  
Cllr Ayre to become Chair;  
Cllr Reid to remain a member of the committee

(ii) **Outside Bodies:**

**Councillor Orrell** to replace Councillor Aspden on:

- Council Business Support York and North Yorkshire; and
- Make it York Board (Substitute)

**Councillor Waller** to replace Councillor Aspden on:

- York BID
- Leeds City Region LEP Leaders Board
- West Yorkshire Combined Authority
- Local Government North Yorkshire and York (Substitute)
- York, North Yorkshire and East Riding LEP Board (Substitute)

**Councillor Reid** to replace Councillor Aspden on:

- Active York
- Community Stadium Lead Members Group
- York and District Citizens Advice Bureau
- York and North Yorkshire Playing Fields Association
- York Sports Village Stakeholder Group
- York@ Large

**Consultation**

4. Normal processes to consult the relevant political Group have been applied to ensure the Group nominates the Members of their choice. No other consultation is specifically required in this instance.

**Options**

5. There are no alternative options available as this is simply for the Groups concerned to nominate appropriate candidates to either replace the Member concerned or to fill the position that has become available. This Committee will then consider and determine those nominations.



## **Council Plan**

6. Maintaining an appropriate decision making and scrutiny structure and appointees to that contribute to the Council delivering its core priorities set out in the current Council Plan, effectively.

## **Implications**

7. There are no known implications in relation to the following in terms of dealing with the specific matter before Members:
  - Financial
  - Human Resources (HR)
  - Equalities
  - Crime and Disorder
  - Property
  - Other

## **Legal Implications**

8. The Council is statutorily obliged to make appointments to committees, advisory committees, Sub Committees and certain other prescribed bodies in accordance with the political balance rules. These rules may only be waived where no Member votes against the proposal.

## **Risk Management**

9. In compliance with the Council's risk management strategy, there are no known risks associated with the recommendation in this report.

## **Recommendations**

10. Staffing Matters and Urgency Committee is asked to consider the changes to Committees and outside body membership as outlined in paragraph 3 of the report.

Reason: In order to make appropriate appointments to the Council's Committees and Outside Bodies for the remainder of the current municipal year.

**Author:**

Dawn Steel  
Head of Civic and  
Democratic Services  
Tel: (01904) 551030

**Chief Officer Responsible for the  
report:**

Andy Docherty  
Assistant Director, Legal and Governance

**Report**

**Date** 20 September  
2017

**Specialist Implications Officers**

Not applicable

**Wards Affected:** All

All

**For further information please contact the author of the report**

**Background Papers**

None

**Annexes**

None